

**REFORMATION LUTHERAN CHURCH  
1215 E. VERNON RD (AT WOOLSTON AVENUE)  
PHILADELPHIA, PA 19150  
215-548-4332**

**JOB DESCRIPTION: COUNSELOR FOR CAMP RC 2007**

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**JOB TITLE: CAMP RC COUNSELOR**

**JOB PURPOSE:**

TO WORK IN CONCERT WITH CAMP RC MANAGEMENT TO ASSURE THAT THE ACTIVITIES OF CAMP RC 2007 ARE RUN IN THE SPIRIT OF CHRISTIAN FELLOWSHIP. TO PROMOTE GOOD CITIZENSHIP AMONG CAMPERS, TO HELP EACH OTHER WHENEVER POSSIBLE; STRIVING FOR MUTUAL SUCCESS; KEEPING FOCUSED ON REFORMATION LUTHERAN CHURCH'S GOALS.

**JOB REQUIREMENTS:**

APPLICANT MUST BE AT LEAST 16 YEARS OLD, ABLE TO COMPREHEND DIRECTIONS AND INSTRUCTIONS, ABILITY TO PAY CAREFUL ATTENTION TO DETAIL, RELIABLE, ABILITY TO WRITE SUMMARIES, ABILITY TO OFFER CREATIVE WAYS TO HELP CAMP RC RUN MORE EFFICIENTLY, MUST HAVE A LEGIBLE HAND-WRITING, AND MUST HAVE A SOLID RECORD OF SUCCESS IF A HIGH- SCHOOL OR COLLEGE STUDENT.

**RESPONSIBILITIES:**

- BE ON TIME FOR WORK EACH DAY.
- ASSIST IN SUPERVISING CAMPERS AT ALL TIMES.
- PAY INDIVIDUAL ATTENTION TO EACH CAMPER ASSIGNED TO YOUR GROUP.
- DEVELOP WAYS TO QUICKLY DIFFUSE PROBLEMS AMONG CAMPERS.
- REPORT ALL PROBLEMS AND/OR ISSUES TO ASSISTANT DIRECTORS.
- KEEP ACCURATE ATTENDANCE RECORDS; MAKE CERTAIN THAT ALL CAMPERS ASSIGNED TO YOUR GROUP ARE ACCOUNTED FOR AT ALL TIMES.
- DURING POOL TIME BE IN THE POOL OVERSEEING THE ACTIVITIES OF YOUR GROUP.

- PRESENT A PROFESSIONAL DEMEANOR AND BE A ROLE MODEL TO JUNIOR COUNSELORS AND CAMPERS AT ALL TIMES.
- OTHER SPECIFIC JOB RESPONSIBILITIES TO BE ASSIGNED BY YOUR ASSISTANT DIRECTOR.
- TO ATTEND A WEEKLY STAFF MEETING ON WEDNESDAYS FROM 3:15 TO 3:45
- TO OVERSEE AND MANAGE THE WORK AND PROGRESS OF AT LEAST TWO JUNIOR COUNSELORS ASSIGNED TO YOUR GROUP.
- ATTEND 3 EVENINGS OF MANDATORY TRAINING SESSIONS TO BE HELD IN JUNE.
- ATTEND WORSHIP SERVICE ON JUNE 24,2007 FOR INSTALLATION OF CAMP STAFF AND BLESSINGS FOR A SUCCESSFUL YEAR.
- ATTEND WORSHIP SERVICE ON AUGUST 12, 2007 FOR CAMP DAY SUNDAY.
- OTHER SPECIFIC JOB RESPONSIBILITIES TO BE ASSIGNED BY YOUR ASSISTANT DIRECTOR.

**SUPERVISION-** CAMP RC COUNSELORS ARE UNDER THE SUPERVISION OF AN ASSISTANT DIRECTOR.

**COMPENSATION-** COUNSELORS WILL BE PAID BASED ON THEIR PREVIOUS DOCUMENTABLE WORK RELATED EXPERIENCE. CAMP RC STAFF ARE PAID BI-WEEKLY.